

Volunteers Needed

for the

Anchorage Farm 31st Anniversary Party

task		contact	e-mail
Advertising	Help distribute flyers.	Kris	kris@anchoragefarm.com
Music	Do you know a musician or band who will donate/partially donate their time?	Christy	christy2shine@aol.com
Slideshow	Help with scanning photos Donate use of projector and big screen	Kris	kris@anchoragefarm.com
Food	Check with Suzanne on what you might be able to donate or bring	Suzanne	slstevenson@hughes.net
Horse Descriptions for stalls	Write up information on each horse to post on their stall	Kris	kris@anchoragefarm.com
Advance Clean Up	Need a chairperson responsible for each area: <ul style="list-style-type: none"> • Groom horses • Clean tack • Dust down arena* • Dust down barn • Clean up lounge • Clean up tack area • Wash windows and mirrors • Yardwork – prepare flower boxes/beds; plant annuals* • Move footing from the arena floor 	Kris Sarah	kris@anchoragefarm.com sarah.gardiner.rn@gmail.com
Set up furniture	Haul and set up tables and chairs (Sat AM)	Christy	christy2shine@aol.com
Set up food	Saturday afternoon	Suzanne	slstevenson@hughes.net
Serve food	Saturday evening	Suzanne	slstevenson@hughes.net
Take down furniture	Take down and haul back tables and chairs (Sun)	Christy	christy2shine@aol.com
Post-party clean up	Sunday	Sarah	sarah.gardiner.rn@gmail.com

*Need monetary donations for post-party dust control and annuals.